

MARGARET M. CONANT GRANT APPLICATION TEMPLATE

I. COVER PAGE

- A. Title of Proposal
- B. Name(s), Address, Telephone, e-mail Address

[NOTE: If this is a group proposal, identify the primary point of contact and list other group members by name only]

II. PROPOSAL (MAXIMUM OF 10 PAGES, EXCLUDING IMAGES AND RESUME)

[NOTE: A & B to be submitted for Phase I and included with Phase II application]

- A. Title
- B. Summary (<500 words)
 - Provide a brief description of the idea and expected results
 - Briefly state how the project will contribute to you as a fiber artist
 - Briefly state how the project will enrich the Potomac Fiber Arts Guild
- C. Full Description
 - Provide a detailed description of the idea
 - Describe how the project will contribute to you as a fiber artist
 - Describe how the project will enrich the Potomac Fiber Arts Guild
- D. Budget
 - Provide an estimated amount of funds required along with an itemized accounting of how the funds will be used

[NOTE: If you plan to apply additional funds beyond the maximum grant amount, indicate this amount in the itemized budget.]
- E. Schedule
 - Indicate planned duration and major milestones for the project.

III. RESUME

- A. Training and Education: list relevant formal education, workshops, instruction, conferences, etc.
- B. Exhibitions and awards to include exhibit title, date, and related image (if applicable)
- C. Travel and other experiences that are relevant

IV. IMAGES

Provide up to ten (10) digital images of your previous (relevant) work with the following specifications:

- Dimensions: 1400-1920 pixels on the longest side

- File format: Standard JPEG
- Resolution: 300 ppi (if higher resolution, file size must not exceed 2MB)
- Color space: RGB
- File name: ImageTitle.jpg (*Do NOT include your name on the image label!*)